

PAMLICO COUNTY SCHOOLS Enrollment Form for Direct Deposit

Now you can have your pay deposited into your account without ever having to go to your bank. We can arrange it for you through our Direct Deposit program. Your paycheck is credited to your account on payday.

It's convenient. You don't have to worry about getting to the bank because we send your deposit electronically and give you a written payroll statement including your wages, taxes, deductions, etc.

It's fast. As soon as it's time for you to be paid, your money is deposited electronically. The delay between receiving your pay and getting it into your account is eliminated.

It's safe. Since there's no paper check to worry about, there's no chance that it can be lost or stolen.

It's free. There's no charge for the service.

If you would like to take advantage of Direct Deposit simply fill out the attached form and return it to the central office. You must also enclose a voided deposit slip or voided check with your form to ensure that the deposit is made to the proper account.

We are pleased to provide this service to our employees, and we hope you will decide to take advantage of the convenience, speed and safety of Direct Deposit.

☐ **YES** I want the convenience and safety of having my pay deposited directly to my bank account each payday. I understand that I can terminate the direct deposit of payroll arrangement simply by giving written notice.

NAME		SOCIAL SECURITY NO.	
EMPLOYER <i>Pamlico County Schools</i>		SCHOOL	
MY BANK'S NAME		CITY WHERE I WORK	
BANK NUMBER (First grouping of numbers printed at the bottom of your check; either 8 or 9 digits.)		□□□□□□□□	
PLEASE CHECK ONE:			
<input type="checkbox"/> DEPOSIT INTO MY CHECKING ACCOUNT		ACCOUNT NUMBER	
<input type="checkbox"/> DEPOSIT INTO MY SAVINGS ACCOUNT		ACCOUNT NUMBER	
I authorize credit entries and any adjustments to be made to my account.			
DATE		SIGNATURE	

I am attaching a ☐ voided deposit slip or a ☐ voided check.